

SAHEED ANURUP CHANDRA MAHAVIDYALAYA

A DEGREE COLLEGE OF ARTS & COMMERCE

Affiliated to the University of Calcutta
Recognized by the University Grants Commission



Memo No. : 57/SACM/Tender/2023

Date : 01.04.2023

NOTICE INVITING TENDER

The Hon'ble Teacher-in-Charge (TIC), Saheed Anurup Chandra Mahavidyalaya, Burul, S 24 Pgs., invites sealed Rate Tenders under Two part Bid System containing Part – I (Technical Bid) & Part – II (Financial Bid) from the Govt. approved contractors and other bona-fide agencies fulfilling the minimum qualification criteria for the following work:

Sl. No.	Name of work	Estimated Amount (Rs.)	Time of Completion	Start Date & Time of Tender Document Download /Bid Submission	End Date & Time of Tender Document Download /Bid Submission	Date & Time of opening of Bid
1.	Construction of Drain at field side to main gate of College (Minimum area 130'0" Rft)	63,000.00	01 (One) Month	01.04.2023 12.00 Noon	10.04.2023 upto 4.00 P.M	11.04.2023 01.00 P.M

Eligibility Criteria

- Contractors or Agencies should have satisfactorily completed the works such as Construction / Repair & Renovation of Drain / Buildings/Other Civil Structures in Govt. or Private Sectors during the last few years.

Instructions to the Bidder

- The tenderer shall visit and inspect the site and obtain all information on his own responsibility and at own cost, which may be necessary for the purpose of quoting and submitting the tender.
- The time of completion of work is **01 Month** it will be counted from the date of issue of work order.
- Tender should be submitted as per the prescribed format within the specified date and time at College Office, failing which the offer shall be summarily rejected. Tender submissions via post are not accepted.
- Bid validity period is 90 days from the submission of bid.** Bid will be opened at Tender & Quotation Sub-Committee of College on the above mentioned date & time.
- The College reserves the right to reject any tender without assigning any reason thereof.** The College also does not bind itself to accept the lowest offer.

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6. The complete bids shall be submitted in **Two Bid System** in **Two separate sealed envelopes**:
- 6.1 **Envelope – 1: Technical Bid** will comprise of Self certified copies of Credential documents, Experience Certificates etc.
- 6.2 **Envelope – 2: Financial Bid** will comprise of duly filled-up form (attached below), printed on company's letter head (stamped & signed in all pages).

All the envelopes should be duly marked on top with Tender Number, Name of work and Technical Bid / Financial Bid along with Name of the Bidder. All these two envelopes to be put in sealed large envelope duly marked on top with Tender Number and Name of work and Name of the Bidder. Tenders must be delivered at the college office and time as indicated in tender notice. Bids that are not in the above format will be rejected.

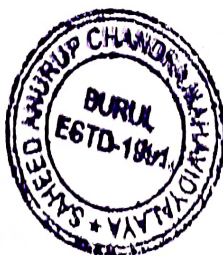
7. Each and every page of the tender documents and correspondences accompanying the tender shall have to be duly signed and stamped by the bidder before submission.
8. The bidder shall have to submit self-certified copies of valid Trade License, PAN, Income Tax Return, GST registration details, other statutory tax clearance certificates (if any) and credential documents fulfilling the eligibility criteria along with his tender. The original copies of these documents will have to be produced when required.
9. All Rates, Prices, Amounts quoted by the bidder shall be in Indian currency only and it should be included of all taxes and duties, freight, cost for loading & unloading etc.
10. No alteration shall be made by the tenderer in the tender and no conditional tender will be entertained.
11. Cement or other construction materials used for the work should be a reputed company and not be older than 2 months from the date of manufacture.
12. The sealed Bids shall be received by the College not later than the time and date described in the Tender Notice. Tenders that are received after the date and time specified will not be considered.

Payment Details:

Payment will be made through Account Payee Cheque or RTGS/NEFT after the completion of the work.

Copy forwarded to:

- ✓ College Notice Board.
- ✓ College Website (www.sacm.ac.in)
- ✓ Budget Budge II BDO Office.
- ✓ Burul Gram Panchayat



Teacher-in-charge
Saheed Anurup Chandra Mahavidyalaya
Burul, South 24 Parganas

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FORM OF FINANCIAL BID

(Printed on Company's Pad & filled by the Tenderer with sign & stamp and submitted within the Financial Bid envelope)

To,
The Teacher-in-Charge
Saheed Anurup Chandra Mahavidyalaya
Vill.+ P.O. – Burul, P.S. – Nodakhali,
South 24 Parganas, Pin - 743318

Company's Name with Address	
Name(s) of Proprietor/Partner/other Authorised Person	
Agency/Partnership Firm or other(s) – [Pls. specify]	
PAN No.	
Details Rate (Pls. also mention in words)	

Declaration

I/We declare that the information / documents furnished along with the application and tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender / termination of contract at any stage besides liabilities towards prosecution under appropriate law. Each page of tender document and papers submitted by my Company / Agency are authenticated, sealed and signed, and I/We take full responsibility for the entire documents submitted with this tender.

I/We, having examined the site of works, carefully read and understood the Specifications, General Conditions and other instructions which are mentioned of the Tender, and undertake the whole responsibility to execute and complete all the works in accordance & specified time.

At last, I/We agree that the period for which the tender shall remain open for acceptance shall not less than **90 Days** from the date of opening of tender.

Place:

Date:

Signature of the Tenderer / Authorised Person
(With official seal)